



# GARLAND

TEXAS MADE HERE

**Submit Form**

NOTE: this button will NOT work if you are using Google Chrome. Please download the form and email it to [ED@GarlandTX.gov](mailto:ED@GarlandTX.gov)

## Application for Economic Development Incentives

### Applicant Contact Information

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Company Name: *(If different from applicant.)* \_\_\_\_\_

Company Address: \_\_\_\_\_

Company City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Company Website: \_\_\_\_\_ Company NAICS Code<sup>1</sup>: \_\_\_\_\_

<sup>1</sup> To determine NAICS Code, go to [census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012](http://census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012).

**Business is:**  Registered to do business in Texas, please check one:

Corporation  Domestic or  Foreign  Partnership  Sole Proprietorship

Other \_\_\_\_\_  
*(Please explain)*

### Proposed Property Owner Information

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

**Proposed Property Owner's Representative**

Property Owner's Representative's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

**Proposed Property Information**

Proposed Property Information:  Own  Leasing  Will purchase \_\_\_\_\_

Property Location (Address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Property Legal Description: \_\_\_\_\_

Total Acreage: \_\_\_\_\_

**Proposed Project Description**

Please describe the following aspects of the projects. This project is: *(Please check all that apply.)*

New  Expanding  Retention  Redevelopment

Relocation from: \_\_\_\_\_

Current location address: \_\_\_\_\_

Competition (City/State): \_\_\_\_\_

Will the occupancy be:  Owner Occupied  Length of the Lease \_\_\_\_\_ years

**Project Concept**

Description of proposed project *(You may type below.)*:

**Project Concept *Continued***

Is this property appropriately zoned for your project?  Yes  No

Will there be a need for the following:  Rezoning and/or  Platting and/or  Re-platting  None

**Project Timeline and Criteria:** Please provide an estimation of the following timing questions.

Category		Approximate Month/Year by Phase					
		Phase I		Phase II		Phase III	
<b><i>Project Timeline</i></b>							
	Presubmittal Meeting						
	Development Application <i>(Zoning, site plan, plat)</i>						
	Occupancy						
<b><i>New Taxable Value</i></b>							
A	Building Size <i>(Square feet)</i>						
B	Real Estate Value <sup>2</sup>						
C	Personal Property Value <sup>2</sup>						
D	Total Value						
<b><i>Sales Tax</i></b>							
E	Annual Product Sales in Garland Subject to Sales Tax						
	<b><i>Current Employees</i></b>	<b><i>F-T</i></b>	<b><i>P-T</i></b>	<b><i>F-T</i></b>	<b><i>P-T</i></b>	<b><i>F-T</i></b>	<b><i>P-T</i></b>
F	Current Number of Employees						
G	Current Number of Employees Relocating						
H	Total Payroll						

		Phase I		Phase II		Phase III	
<b><i>Current Employees Continued</i></b>		<b><i>F-T</i></b>	<b><i>P-T</i></b>	<b><i>F-T</i></b>	<b><i>P-T</i></b>	<b><i>F-T</i></b>	<b><i>P-T</i></b>
I	Number of Employees with Annual Salary of or Greater <sup>3</sup>						
J	Percentage of Employees Residing in Garland						
<b><i>New Employees</i></b>							
K	Number of New Jobs to Be Created						
L	Payroll for Newly Created Jobs/Employees						
M	Number of New Employees with Annual Salary of or Greater <sup>3</sup>						
<b><i>Utility Usage</i></b>							
N	Electricity	Usage ( <i>Annually</i> )					
		Demand ( <i>Annually</i> )					
O	Water Usage ( <i>Annually, Gallons</i> )						
P	Waste Water Usage ( <i>Annually, Gallons</i> )						
<b><i>Development Cost: If Applicable</i></b>							
Q	Road Impact Fee:						
R	Building Permits:						
S	Landfill Fee:						
T	Tree Mitigation Fee:						

<sup>2</sup> Taxable value on page 3 will be validated from the Dallas County Appraisal District (DCAD).

<sup>3</sup> This number is determined by the average annual salary in Dallas County for workers in a specific industry. This can be determined by Texas Workforce Commission data, which is found at [tracer2.com/cgi/dataanalysis/AreaSelection.asp?tableName=Industry](http://tracer2.com/cgi/dataanalysis/AreaSelection.asp?tableName=Industry).

**Incentive Request:** Please outline the incentive(s) you are requesting and the necessity of such incentive(s) for this project.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

**Submit Form**

**NOTE: this button will NOT work if you are using Google Chrome. Please download the form and email it to [ED@GarlandTX.gov](mailto:ED@GarlandTX.gov).**

**You may also mail us this form at:**

**City of Garland  
Department of Economic Development  
P.O. Box 469002  
Garland, TX 75046-9002**

*For additional questions, contact the City of Garland at 972-205-3800.*